



Spirit Lake Fire Protection District

PO Box 116, 32182 N 6th Ave

Spirit Lake, ID 83869

Telephone: (208) 623-5800

admin@spiritlakefire.com - www.spiritlakefire.com

Request for Annexation into Spirit Lake Fire Protection District

The following information is required by the Spirit Lake Fire Protection District for annexation into the District per Idaho Code 31-1411. When completing this request, please list the property/land owner name(s) as it (they) appear in legal documents.

Petitioner/Property Owner Information (please print)

Property Owner(s): _____

Mailing Address: _____

City, State, Zip: _____

Telephone Number: _____

Property Information (please print)

Property Address: _____

Parcel Number: _____

Legal Description: _____

Platted lots: Lot, Block,
and Subdivision Name _____

Unplatted lots: A metes and
bounds description of the
property _____

Is there road access to the property? Yes No

If yes, please describe the condition of the roadway. _____

Current property tax assessment (before exemptions) \$ _____

The Petition for Annexation packet will be reviewed by Spirit Lake Fire Protection District staff, Bonner or Kootenai County, and the Idaho State Tax Commission. To avoid any unnecessary delays and expenses, please follow these guidelines and submit all required information and documentation:

A complete and precise legal description of the property, including total acreage, provided on a separate 8 ½" x 11" paper in addition to the above. The legal description must match the provided map.



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- Map of the property in 8 ½” x 11” size, which should include the following minimum drafting standards:
 - Map to appropriate scale
 - North arrow shown
 - Bearings and distances
 - Identify adjoining streets
 - Tie to a sectionalized land corner
 - Stamped by a licensed land surveyor
- A current County Assessment for the property being annexed
- Payment of all required fees

Requests for annexation will not be processed without the above information/documents.

Upon receipt of the signed request and petition for annexation, Spirit Lake Fire Protection District staff will review all documents for completeness. At the next regularly scheduled meeting of the Board of Commissioners for the Spirit Lake Fire Protection District, the commissioners will review the annexation request and establish a date for the annexation public hearing. Petitioner is responsible for all costs of publication, legal fees, and other related costs incurred by the District in the preparation, publication, hearings, and other necessary proceedings undertaken in connection with the proposed annexation of the property, which costs shall be promptly paid when assessed by the Spirit Lake Fire Protection District.

The District’s Board of Commissioners shall have full discretion, pursuant to Idaho Code 31-1411, to approve or deny the petition to annex the property.

In the event the annexation is approved, the District and applicable County Board of Commissioners shall place the property on the District’s tax rolls, and it shall thereafter be subject to any and all taxes and assessments duly levied by the Spirit Lake Fire Protection District as provided by law.

Petitioner/Property Owners

Name: _____

Signature: _____ Date: _____

Name: _____

Signature: _____ Date: _____



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Petition for Annexation into Spirit Lake Fire Protection District

To: The Board of Commissioners for Spirit Lake Fire Protection District

WHEREAS, the Spirit Lake Fire Protection District is now and has since its inception been charged with providing protection of property against fire and the preservation of life within its designated bounds; and

WHEREAS, the real property hereinafter described as “Exhibit A” attached hereto and incorporated herein by reference, is not within the fire protection district but adjoins the same and, being situated in Bonner County, Idaho, or Kootenai County, Idaho, lies within the same county as Spirit Lake Fire Protection District; and

WHEREAS, the Petitioner(s) is (are) the legal owner(s) or contract purchaser(s) of the land sought to be annexed into the Spirit Lake Fire Protection District and described herein below.

NOW, THEREFORE, the Petitioner(s) respectfully submit(s) this Petition that the real property hereinafter described as “Exhibit A,” be annexed into and included in the Spirit Lake Fire Protection District in accordance with the provisions set forth in Section 31-1411 of the Idaho Code.

Dated this _____ day of _____, 20__.

PETITIONER/PROPERTY OWNER(S)

Signature: _____

Name (please print): _____

Address: _____

Signature: _____

Name (please print): _____

Address: _____



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Petition for Annexation
Signature Notary Page

STATE OF IDAHO)
) ss.
County of _____)

On this ____ day of _____, 20 __, before me, a Notary Public in and for said state, personally appeared _____, known or identified to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he/she executed the same.

IN WITNESS THEREOF, I have hereunto set my hand and affixed my notarial seal the day and year in this certificate first above written.

Notary Public for Idaho

Residing at _____

My Commission expires: _____

Affix seal/stamp as close to
signature as possible.

STATE OF IDAHO)
) ss.
County of _____)

On this ____ day of _____, 20 __, before me, a Notary Public in and for said state, personally appeared _____, known or identified to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he/she executed the same.

IN WITNESS THEREOF, I have hereunto set my hand and affixed my notarial seal the day and year in this certificate first above written.

Notary Public for Idaho

Residing at _____

My Commission expires: _____

Affix seal/stamp as close to
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EXHIBIT A

[Insert or attach legal description and map]